



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

## **CITY OF MARKESAN COMMON COUNCIL**

Markesan City Hall

### **AGENDA**

February 11, 2020

7:00 p.m.

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Roll Call by the Clerk-Treasurer
  - 1.3. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
  - 2.1. Approve Common Council Minutes – January 14, 2020
  - 2.2. January Police Report & February Schedule
  - 2.3. Public Property & Health Minutes – February 4, 2020
  - 2.4. Finance Personnel & Safety Minutes – February 4, 2020
  - 2.5. Planning Commission Meeting Minutes – January 7, 2020
  - 2.6. January 2020 Library Director's Reports and Markesan Library Board Minutes – January 16, 2020
3. Approval of Claims:
  - 3.1. City Checks #35754-35808, Electronic Payments #EFT 0967-0973 Direct Deposits #3427-3468, and Utility Checks #12501-12517
  - 3.2. File Treasurer's Report for Audit
4. New Business
  - 4.1. Discussion and Approval of Hiring New Part-Time Police Officer Ryan Behlke effective 02/12/2020 at the Current Wage Scale
  - 4.2. Discussion and Action on Liquor License Extension for Hornet's Nest – Paul Salzwedel
  - 4.3. Discussion and Approval of Ordinance #256 on Dangerous Dogs
5. Old Business
  - 5.1. Discussion and Action on 650 North Margaret Street Property
6. Closed Session: Davey's Small Engine Repair Personal Property Tax Collection  
The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, after which they may reconvene in Open Session pursuant to Wis. Stats. 19.85(2).  
Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session.
7. Schedule Future Meetings and Agenda Items
8. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank      City Hall  
ERGO Bank      Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated February 7, 2020  
Elizabeth Amend, Clerk-Treasurer

# CITY OF MARKESAN COMMON COUNCIL

January 14, 2020

## MINUTES

### 1. Preliminaries

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Henke, Ald. Bieszki, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Amend. Also present was Roger Matthews from the Berlin Journal.
- 1.3 Mayor Slate requested that the couches in the alley uptown be removed. They were missed at bulk clean up.

### 2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Bieszki to approve the December 10, 2019 Common Council minutes; motion carried 6-0.
- 2.2-2.6 After review of all items, motion Abendroth/Kazda to approve the December Police Report & January Schedule, Public Property & Health minutes of January 7, 2020, Finance, Personnel & Safety minutes of January 7, 2020, Streets, Buildings & Utilities minutes of December 3, 2019 and January 7, 2020, December and January Library's Director's Reports and Markesan Library Board minutes of December 19, 2019; motion carried 6-0.

### 3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #35672-35753, Electronic Payments #EFT 0953-0966, and Direct Deposits #3313-3426 in the amount of \$169,306.17, and Utility Checks #12481-12500 in the amount of \$30,523.67; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the December 2019 Treasurer's Report was filed for audit.

### 4. New Business

- 4.1 Mayor Slate removed himself from the discussion, then discussion was held with Attorney Sondalle via telephone conference, motion Abendroth/Triemstra to have property owner of 650 North Margaret Street attend at least one of the February meetings: either Public Property & Health Committee meeting on February 4, 2020, or the February Common Council meeting on February 11, 2020 to discuss the maintenance of said property, and then the decision will be made for the next steps which may be the razing of all the buildings; motion carried 6-0.
- 4.2 Property owner of 309 East John Street was not present for requested hearing. After discussion, motion Triemstra/Abendroth to approve issuing citations beginning January 15, 2020 and to request the property owner come to the February Public Property meeting to discuss property maintenance and/or dispute citations; motion carried 6-0 on a roll call vote.
- 4.3 After discussion, motion Thiem/Triemstra to approve hiring John Huhndorf for the Recycling Center Attendant position at the regular recycling attendant wage; motion carried 6-0 on a roll call vote.
- 4.4 Motion Bieszki/Triemstra to waive the reading and approve the Ordinance 254 – Amending 78-4 Committee and Mayor pay rates; motion carried 6-0 on a roll call vote.
- 4.5 Motion Abendroth/Henke to waive the reading and to approve Ordinance No. 255 – Amending 400-115 Signs; motion carried 6-0 on a roll call vote.
- 4.6 Motion Bieszki/Kazda to approve WWTP invoice from ECT for \$1,275.00; motion carried 6-0 on a roll call vote.
- 4.7 Motion Thiem/Triemstra to approve Operator Licenses for period ending 6/30/20 to Jeffrey G Dallman; motion carried 6-0.

**5. Old Business**

**5.1** Motion Abendroth/Triemstra to approve the 2020-2021 Election Inspectors; motion carried 6-0.

- 6. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety on Tuesday, February 4, 2020 at 6:30 pm at City Hall; Streets, Buildings & Utilities – Tuesday, February 4, 2020 immediately following Finance, Personnel & Safety meeting at City Hall; Public Property & Health – Tuesday, February 4, 2020 immediately following Streets, Buildings & Utilities at City Hall; and Common Council on Tuesday, February 11, 2020 at 7:00 pm at City Hall.
- 7. Adjournment.** Motion Triemstra/Kazda to adjourn; motion carried 6-0. The meeting adjourned at 7:37 pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department  
William A. Pflum, Chief of Police

**Finance, Personnel and Public Safety Committee**  
*Presented on February 4, 2020*

**January 2020**

**Agenda:**

**Hire Ryan Behlke Part Time  
Final Draft Dangerous Dog Ordinance**

**Appendix:**

**1. Final Draft Dangerous Dog Ordinance**

### **Ryan Behlke Part Time**

This department would like to fill a current part time vacancy by hiring Ryan Behlke. Ryan ranked first in our most recent hiring process and will make a great addition to this department.

The addition of Ryan comes at a good time because I have been informed by Officer Stuckart that he has accepted a position with another department and will most likely turning in his resignation letter in the coming days.

Please see the attached conditional offer of employment for details.

### **Final Draft of Dangerous Dog Ordinance**

Attorney Sondalle has finished reviewing and revising the Dangerous Dog Ordinance. This is now ready for final approval.

**Public Property and Health Committee  
City Council Chambers  
February 4, 2020**

Call to order at 6:56 p.m.

Roll call by sign-in.

**Citizen Comments:** None

**Public Works Report:** Nothing to report.

**New Business**

**Discussion and Action on 410 South Bridge Street Maintenance Plan:** The Committee reviewed the email from the home owners who had updated the Committee on actions taken and actions planned. Motion by Mayor Slate/Ald. Kazda to postpone this item to the April Public Property meeting. Motion carried

**Discussion and Action on Kohn Bench for Old Cemetery:** No action taken.

**Discussion and Action on Update for 650 North Margaret Street Maintenance:** Mayor Slate excused himself from the discussion. Ald. Henke updated the Committee that Connie Wilsnack had called her before the meeting tonight. Connie was concerned about making the meeting on time. Ald. Henke advised her that the item could be moved to the February Council agenda if she would be prepared to appear on that date. Connie seemed to be unclear what the Council was looking for. Ald. Henke advised her to review the most recent inspection report, in particular the three buildings deemed unsafe. After further discussion, Ald. Henke advised Connie that she would recommend Connie come to the Council meeting with an actionable plan, with reasonable timing and that she begin to take action such as securing a contractor to do some of the work and bringing evidence of that action to the Committee to show that she is working on the issue. Connie advised that she felt someone had entered one of the buildings and the footsteps indicated it was a young person or small person. She was reminded that three of the buildings have been deemed unsafe and that this is the main cause for concern at this point, especially with the close proximity to the school. Connie asked that the item be moved to the Council agenda, and she would be present, barring weather or illness. Motion by Ald. Kazda/Ald. Triemstra that this item be put on the February Council agenda. Motion carried.

**Old Business**

**Discussion and Actions on Ordinance Change for Residents to have Chickens in City Limits:** Adam Trotz and his son were in attendance. The Committee reviewed specifics from various other city ordinances along with the proposed information. This included permitting, number of permits issued, etc. Motion by Mayor Slate/Ald. Kazda to have the City Clerk review the Fond du Lac ordinance, compare this against the proposed information from Mr. Trotz and bring this updated proposal to the next Public Property meeting for review. Motion carried.

**Discussion and Action on Property Maintenance and Citations for 309 East John Street:** Shawn Strahota was present, representing this property. He advised that he had started some repairs such as repairing the railing. He was also waiting on some funding to do larger projects. The Committee asked that he put together a plan of action with timing and bring this to the March meeting. Mr. Strahota agreed to this action item. Motion by Ald. Thiem/Mayor Slate that the citations be suspended of further action but held open. Motion carried.

**Adjournment:** Motion by Mayor Slate/Ald. Thiem to adjourn. Motion carried. Meeting adjourned at 7:28 p.m.

**FINANCE, PERSONNEL & SAFETY**  
Markesan City Hall

**February 4, 2020**  
6:30 PM

**MINUTES**

Call to Order – At 6:30 pm by Ald. Abendroth

Roll Call – By sign-in.

Citizen's Comments - None

Emergency Management Report – No Report.

Review and Approval of Vouchers Payable – Motion by Ald. Bieszki & 2<sup>nd</sup> by Mayor Slate to approve vouchers payable. Motion passed.

Police Report & Schedule – By Chief Pflum;

- Hire Ryan Behlke Part Time Officer – After introduction of Ryan Behlke and discussion, Motion by Mayor Slate & 2<sup>nd</sup> by Ald Triemstra to hire Ryan at the current wage scale. Motion passed.
- Final Draft Dangerous Dog Ordinance – After discussion motion by Ald. Bieszki & 2<sup>nd</sup> by Mayor Slate to have members review the ordinance and send to council for approval. Motion passed.

New Business

- Discussion and Action on Complete Count Committee for the 2020 Census – Dawn Miller from the US Census Bureau presented to the committee the importance of the Census and offered assistance if needed. Mayor Slate reported he is working with the National Honor Society to assist the canvassing of the city. The Census can be accomplished via phone, on-line, or paper copy.
- Discussion and Action on Agenda and Materials Deadline for Common Council – After discussion Motion by Ald. Bieszki & 2<sup>nd</sup> by Ald. Triemstra to have agenda together with relevant materials at the Clerk-Treasurer office for public inspection by 4:00 pm on the Monday immediately preceding the regular Common Council meeting. Motion passed.
- Discussion and Action on Write-off or Collection of Delinquent Personal Property Bill – Motion by Ald. Bieszki & 2<sup>nd</sup> by Ald. Triemstra to contact the individual to put together a payment plan, but if that fails to proceed with collection litigation.. Motion passed.

Adjournment – Motion by Ald. Bieszki & 2<sup>nd</sup> by Ald. Triemstra to adjourn at 6:52 pm. Motion passed.

# City of Markesan - Committee Report

Committee Report of

Planning Commission Meeting

Committee

Date

Jan. 7, 2020

Time

6:15 PM

Place

City Hall

The following Committee Members were present:

Others Present:

Personal Signature:

Gary Talma

Adam Thiem

Skip Walker

Tony Dolgner

Mayor Notified: Yes ☐ No ☐

Signed: Mayor

Rich Slate - Chair

Notes and Comments on Meeting:

## Planning Commission Meeting

January 7, 2020

Markesan City Hall at 6:15 PM

### Minutes

With a Quorum present, the meeting was called to order at 6:15 pm, and the meeting agenda set by Chairperson Rich Slate. Roll call completed by sign in.

Chairperson Slate opened the meeting on the request from Brent Burdick to approve a Certified Survey Map (CSM) which converts three lots located at 1195, 1205 and 1255 N. Margaret Street in Markesan into two lots.

No citizen's comments.

Motion to approve the CSM for the above property by Tony Dolgner and seconded by Adam Thiem. Motion carried.

Motion to adjourn by Dolgner/Thiem. Motion carried. Meeting adjourned at 6:17 pm.

## Director's Report – January 2020 – Happy New Year!

Activities: Movie had 8 kids. The Forest of Trees had 14. Glowing Globes had 14 kids and 3 adults. New Year's Poppers just a couple kids took advantage. Upcoming programs in January include: Sip & Swipe E-readers on the 13th, Disney Trivia & Movie on the 20th, Beach Bash Storytime on the 30th. In February, have a slow cooker class on Monday the 10<sup>th</sup>. A sharpie coaster craft, a Foxy Gram fundraiser on the 14<sup>th</sup>, and Mardi Gras activities, and a Blind Date with a Book display, in the works. I've been doing some leg work on the parenting classes and should have more information by the board meeting. Karen Werth is working on a Kentucky Derby Event for the library and is also helping with the Mardi Gras activities.

Meetings: By the time of the board meeting, I will have attended the Chamber Meeting/Horicon Bank Ribbon Cutting and the LAC meeting.

### Other news & Later Agenda Items:

Lighting: Only part of the lightening was completed as the wrong bulbs were ordered for some of the fixtures. It is still a work in progress.

Health Care Costs: Nancy is taking the health care. The city will bill us monthly for that cost. The insurance will be billed quarterly and our rate for this year is \$2,025.

Handling Lost Items: Currently the library follows up on overdue items long unreturned. The system will bill people for the items and block their cards. They get a letter from the system. But that is it.

Usually, as a rule of thumb, I'll send out a more personal letter to patrons who have 3-4 or more items unreturned (or very expensive items like a launch pad) asking them to return said item or contact the library. I asked Chief Pflum if Lucy ever asked for help in the past getting unreturned items and he said that once in a while he would and that he usually would send out a letter. We could continue handling lost items this way or some libraries go with a collection agency called Unique Management Systems. The collection agency charges \$8.95 and then continues to try to get unreturned items back. Some libraries will bill \$10 or \$15 extra for a referral fee.

I talked to other libraries about their experiences with Unique Management Systems and will have more info at the meeting.

~Nicole Overbeck

**Markesan Public Library - Board of Trustees**  
**Draft Minutes January 16, 2019**

- I. Call to order: The meeting was called to order at 4:20 p.m by Vice President Rachel Nitz. Trustees present: Beth Kazda, Mike Hansen, Vicki Bernhagen , Rachel Nitz, Nancy Kirst, Cindy Boelter; Director Nicole Overbeck. Jill Worden arrived 4:25.
  - II. Approval of Minutes: **Kirst/Kazda moved to approve the December 19 minutes. Motion carried.**
  - III. Input from Public: None.
  - IV. Financial Reports: Current payments were discussed. Overbeck explained that she called Otis Elevator to try to renegotiate the terms of the new bill. She was told that we were under a 20 year contract that just auto renewed this Jan. She explained that she is working on trying to renegotiate the contract anyway and explained the details of a basic plan vs. the service plan we have now and explained that she is calling other elevator service companies and trying to find out if such a long term contract can legally be auto renewed. Overbeck also discussed the Wil-Kil bill and the WPLA bill. Kazda presented the savings account report and suggested that if the funds in the Oshkosh foundation continue to build we should take a grant this year. Overbeck is to put this issue on the next agenda. Kazda also alerted the board to a possible fundraising source, Crossroads Grocery and their round up program. **Nitz/Boelter moved to approve the bills as presented excluding Otis Elevator contract. Motion carried.**
  - V. President's Report: Worden and Overbeck are working on hosting a parenting class/seminar at the elementary school. Steve Shekels a professional parent educator who uses Love & Logic along with his own experience and curricula was discussed as a potential presentation.
  - VI. Director's Report: Overbeck talked about upcoming events and past events including a Foxy Grams fundraiser. The chair affair was discussed as a possible future event, target date 2021 June Dairy Days. Kirst relayed a patron request to organize movies into a family category. Overbeck noted that other patrons occasionally ask if we organize by genre. She will brainstorm with staff on an easy way to help patrons distinguish movies they like. Nitz suggested stickering/color coding like Green Lake.
  - VII. Old Business:
    - A: Patron Conduct Policy: Kirst suggested we change rule #9 to read "Consumption of alcoholic beverages is not permitted on Library property unless specifically approved as part of a library function or program". All were in favor of the change. Minimum age to use the library without supervision was set at 10 years old. Other additions as put forth in the draft were approved. **Bernhagen/Worden moved to approve the Patron Conduct Policy as presented with discussed changes. Motion carried.**
    - B. Ramifications of City Health Care on Library Budget: Nancy is taking the health care and the city is charging the library monthly. Bernhagen suggested that Overbeck make as part of next year's budget a split of the cost between the city and the library.
- New Business:
- A: Handling Lost Items & Unique Management Option: Overbeck explained to the board the current process of handling overdues. Overbeck reviews a list and contacts patrons who have

over 3 items unreturned or a very expensive unreturned item. She sends out a letter and then follows up with the police asking if they would help retrieve the lost items. Overbeck explained the process and cost of using a collection agency called Unique Management. The board discussed and agreed that Overbeck should use the current method and track how many items get returned this way. If most items remain unreturned after a year then the Unique Management Option will be revisited.

B: Equipment Use Policy: Overbeck handed out the current policy and noted outdated items that needed to be deleted such as TV/VCR and Polaroid Cameras. Board will revisit policy next meeting.

C: Second Library Page Position: The board discussed possibly filling the second library page position. The decision is to be tabled for next agenda.

**VIII. Adjournment and next meeting –November 21, 2019 4:15pm**

Respectfully Submitted, Nicole Overbeck, Library Director

February 4, 2020

TO: CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 35754 - 35808	\$ 458,307.60
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DD #3427 - 3468	\$ 28,625.71
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EFT #0967 - 0973	\$ 26,690.77
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TOTAL	\$ 513,624.08
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UTILITY CHECKS: #12501 - 12517	\$ 38,382.34
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TOTAL	\$ 38,382.34
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With the exception of:

_____	_____	_____
_____	_____	_____

Signed:

_____
_____
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_____

# Markesan Utilities Voucher List

January 8 through February 3, 2020

Num	Date	Name	Memo	Original Amount
12501	01/09/2020	BOND TRUST SERVICES CORP	Filing Fee for Form 8038-CP	-150.00
12502	01/15/2020	STAAB CONSTRUCTION CORP	STAAB PAY APP 17 FINAL	-10,000.00
12503	01/20/2020	ALLIANT ENERGY/WP&L	Dec - Jan 2019 Electric Bill	-2,427.05
12504	01/20/2020	BADGER LABORATORIES & ENG.	Sample	-577.00
12505	01/20/2020	DIGGERS HOTLINE, INC.	Dec 2019 Tickets	-1.60
12506	01/20/2020	E. & B. SCALE COMPANY	Re-certification of test weights	-112.89
12507	01/20/2020	HEBERER, JEFFREY	Jan 2020 Cell Phone Reimb	-15.00
12508	01/20/2020	NORTH CENTRAL LABS, INC.	Supplies	-211.13
12509	01/20/2020	WE ENERGIES	Dec - Jan 2019 Gas Bills	-217.34
12510	01/21/2020	LANDMARK SERVICES COOPERATIVE	Dec 2019 Fuel	-90.96
12511	01/30/2020	MARKESAN-PETTY CASH	Postage	-27.16
12512	01/30/2020	MARKESAN, CITY OF	Dec '19 Expense Reimb / Jan '20 PR Reimb	-21,116.71
12513	02/03/2020	VOID	VOID:	0.00
12514	02/03/2020	CENTURYLINK	Jan - Feb 2020 Phone & Internet	-172.47
12515	02/03/2020	CORE & MAIN	Supplies	-731.12
12516	02/03/2020	KINAS EXCAVATING, INC.	Watermain Break by High School	-2,483.67
12517	02/03/2020	U.S. CELLULAR	Jan - Dec 2020 Cell Phone	-48.24
			TOTAL CHECK PAYMENTS	-38,382.34
			TOTAL PAYMENTS	-38,382.34

City of Markesan  
Voucher List

January 8 through February 3, 2020

Num	Date	Name	Memo	Original Amount
EFT-0967	01/08/2020	WISCONSIN DEPT. OF REVENUE	1/3/20 PR	-1,072.08
EFT-0968	01/10/2020	EMPLOYEE BENEFITS CORPORATION	MCLEAN HRA	-853.92
EFT-0969	01/16/2020	STATE OF WI HEALTH INS	FEB 2020 HEALTH INS	-18,862.38
EFT-0970	01/21/2020	INTERNAL REVENUE SERVICE	1/17/20 PR	-5,112.08
EFT-0971	01/21/2020	EMPOWER RETIREMENT (WDC)	1/17/20 PR	-565.00
EFT-0972	01/29/2020	EMPLOYEE BENEFITS CORPORATION	HRA PFLUM	-75.31
EFT-0973	01/31/2020	EMPLOYEE BENEFITS CORPORATION	HRA FEE JAN-MARCH 2020	-150.00
			TOTAL EFT PAYMENTS	-26,690.77
DD3427	01/17/2020	Amend, Elizabeth A	Direct Deposit	-1,031.98
DD3428	01/17/2020	Butner, Bonny	Direct Deposit	-96.74
DD3429	01/17/2020	Chaon, Janice E	Direct Deposit	-80.55
DD3430	01/17/2020	Chisnell, Gerald	Direct Deposit	-138.52
DD3431	01/17/2020	Doro, Anthony	Direct Deposit	-1,473.36
DD3432	01/17/2020	French, Jessica M	Direct Deposit	-195.46
DD3433	01/17/2020	Glover, Valerie	Direct Deposit	-117.09
DD3434	01/17/2020	Hansen, Martin H	Direct Deposit	-1,344.53
DD3435	01/17/2020	Heberer, Jeffrey	Direct Deposit	-1,222.81
DD3436	01/17/2020	Heiling, Rachel	Direct Deposit	-541.15
DD3437	01/17/2020	Huhndorf, John E	Direct Deposit	-278.68
DD3438	01/17/2020	Krentz, Dorothea M	Direct Deposit	-1,008.46
DD3439	01/17/2020	McLean, Cody	Direct Deposit	-1,331.69
DD3440	01/17/2020	Meyer, Vanessa K	Direct Deposit	-131.88
DD3441	01/17/2020	Mosqueda, Yasmin	Direct Deposit	-43.83
DD3442	01/17/2020	Overbeck, Nicole M	Direct Deposit	-952.18
DD3443	01/17/2020	Pflum, William	Direct Deposit	-1,618.91
DD3444	01/17/2020	Stellmacher, Nancy	Direct Deposit	-34.13
DD3445	01/17/2020	Stuckart, Kurt A	Direct Deposit	-1,029.38
DD3446	01/17/2020	Watry, Philip	Direct Deposit	-1,294.53
DD3447	01/17/2020	Zelenko, Valentina	Direct Deposit	-2.85
DD3448	01/31/2020	Amend, Elizabeth A	Direct Deposit	-1,036.50
DD3449	01/31/2020	Butner, Bonny	Direct Deposit	-34.46
DD3450	01/31/2020	Chaon, Janice E	Direct Deposit	-80.53
DD3451	01/31/2020	Chisnell, Gerald	Direct Deposit	-277.05
DD3452	01/31/2020	Doro, Anthony	Direct Deposit	-1,473.35
DD3453	01/31/2020	French, Jessica M	Direct Deposit	-228.42
DD3454	01/31/2020	Glover, Valerie	Direct Deposit	-105.14
DD3455	01/31/2020	Hansen, Martin H	Direct Deposit	-1,344.55
DD3456	01/31/2020	Heberer, Jeffrey	Direct Deposit	-1,222.80
DD3457	01/31/2020	Heiling, Rachel	Direct Deposit	-457.25
DD3458	01/31/2020	Huhndorf, John E	Direct Deposit	-355.89
DD3459	01/31/2020	Krentz, Dorothea M	Direct Deposit	-1,008.46
DD3460	01/31/2020	McLean, Cody	Direct Deposit	-1,757.61
DD3461	01/31/2020	Meyer, Vanessa K	Direct Deposit	-167.19

# City of Markesan Voucher List

January 8 through February 3, 2020

DD3462	01/31/2020	Mosqueda, Yasmin	Direct Deposit	-51.12
DD3463	01/31/2020	Overbeck, Nicole M	Direct Deposit	-955.59
DD3464	01/31/2020	Pflum, William	Direct Deposit	-1,618.90
DD3465	01/31/2020	Stellmacher, Nancy	Direct Deposit	-70.98
DD3466	01/31/2020	Stuckart, Kurt A	Direct Deposit	-1,012.90
DD3467	01/31/2020	Watry, Philip	Direct Deposit	-1,301.45
DD3468	01/31/2020	Zelenko, Valentina	Direct Deposit	-96.86
TOTAL DIRECT DEPOSIT				-28,625.71
35754	01/09/2020	TAXREFUND	Jahns / Refund - Overpayment on 2019 Taxes	-116.83
35755	01/09/2020	TAXREFUND	Augustynowicz/ Refund on tax pmt paid to W/S I	-148.49
35756	01/09/2020	MARKESAN AUTO, HOME & FARM	Misc. Charges	-755.58
35757	01/10/2020	GREEN LAKE COUNTY TREASURER	Jan Settlement for 2019 Tax Roll	-164,450.95
35758	01/10/2020	MARKESAN DISTRICT SCHOOLS	Jan Settlement for 2019 Tax Roll	-217,867.19
35759	01/10/2020	MORAIN PARK TECHNICAL COLLEGE	Jan Settlement for 2019 Tax Roll	-15,739.63
35760	01/10/2020	REFUNDS	Refund/Payment should have gone to Lakeside I	-40.00
35761	01/21/2020	TAXREFUND	Markov / Mcconnell / Overpayment on 2019 Taxe	-134.79
35762	01/21/2020	TAXREFUND	Matthews / Overpayment on 2019 Taxes	-56.27
35763	01/21/2020	ADVANCED DISPOSAL	Jan 2020 Trash & Recycling	-7,214.40
35764	01/21/2020	ALLIANT ENERGY/WP&L	Dec '19 - Jan '20 Electric Bills	-3,373.80
35765	01/21/2020	BERGEMANN'S AUTOCARE	2014 Ford / Tire Repair	-41.34
35766	01/21/2020	EMC INSURANCE	Property & Liability / Workers Comp	-3,730.54
35767	01/21/2020	ERGO BANK OF MARKESAN	WRS Loan - Payment #21	-320.64
35768	01/21/2020	FIRE & SAFETY EQUIPMENT, INC.	Annual Service - Emerg. Management	-47.52
35769	01/21/2020	GRAND RIVER FIRE DISTRICT	2020 Operating Budget / 2019 Inspections	-14,639.35
35770	01/21/2020	KRENTZ, DOROTHEA	Jan 2020 Cell Phone Reimb	-15.00
35771	01/21/2020	LANDMARK SERVICES COOPERATIVE	Dec 2019 Fuel	-488.25
35772	01/21/2020	MCLEAN CODY	Jan 2020 Cell Phone Reimb	-15.00
35773	01/21/2020	MIDWEST TOXICOLOGY SERVICES	Annual Admin Fee	-115.00
35774	01/21/2020	PFLUM, WILLIAM A.	Jan 2020 Cell Phone / Reimb-Hand Warmers	-41.29
35775	01/21/2020	SHELL FLEET	Dec 2019 Fuel	-438.27
35776	01/21/2020	STUCKART, KURT	Jan 2020 Cell Phone / Reimb-Mileage	-37.40
35777	01/21/2020	TED'S PIGGLY WIGGLY	City Hall Supply	-7.48
35778	01/21/2020	VERIZON WIRELESS	Jan - Feb 2020 Cell Phone	-96.27
35779	01/21/2020	WATRY PHILIP	Jan 2020 Cell Phone Reimb	-15.00
35780	01/21/2020	WE ENERGIES	Dec 2019 - Jan 2020 Gas Bills	-1,732.20
35781	01/21/2020	WI DEPARTMENT OF JUSTICE	TIME Billing	-198.00
35782	01/21/2020	ZARNOTH BRUSH WORKS, INC.	Disposable Gutter Broom	-121.50
35783	01/23/2020	MARKESAN CHAMBER OF COMMERCE	Chamber Dues / Slate Annual Meeting	-115.00
35784	01/24/2020	MARKESAN FOOD PANTRY	Grant from Green Lake Basic Needs Fund	-3,000.00
35785	01/27/2020	TAXREFUND	Refund on overpayment of parcel 251-00518-000	-1,085.93
35786	01/27/2020	TAXREFUND	Jacobson / Overpayment on 2019 Taxes	-108.83
35787	01/30/2020	MARKESAN, CITY OF-PETTY CASH	Postage	-33.59
35788	01/30/2020	PRE-EMPLOYMENT FUND	January 2020 Pre Employment / Stuckart	-115.38
35789	02/03/2020	AIRGAS USA, LLC	Cylinder Rental	-31.24
35790	02/03/2020	ARAMARK	1/9/20 & 1/23/20 Rug Cleaning	-100.00
35791	02/03/2020	BERLIN JOURNAL NEWSPAPERS	Council / Ord 253, 254, 255	-574.00

## City of Markesan Voucher List

**January 8 through February 3, 2020**

35792	02/03/2020	COMPLETE OFFICE OF WISCONSIN	Office Supplies	-186.08
35793	02/03/2020	GENERAL ENGINEERING CO., INC.	Municipal Building Inspection	-725.60
35794	02/03/2020	GRAND RIVER FIRE DISTRICT	December 2019 Incidents	-136.03
35795	02/03/2020	GREEN LAKE COUNTY TREASURER	Salt / Chips	-6,398.36
35796	02/03/2020	JOHNSON BLOCK AND COMPANY	2019 Audit / TIF	-3,640.73
35797	02/03/2020	KINAS EXCAVATING, INC.	Sand	-231.11
35798	02/03/2020	NAPRALLA TIRE	Work on Equipment	-339.95
35799	02/03/2020	NESS ELECTRIC, INC	Xmas Lights / Street Lights	-1,273.88
35800	02/03/2020	PFLUM, WILLIAM A.	Amazon Reimb / Toner	-49.53
35801	02/03/2020	ROSS, MICHAEL	Reimb for food from Xmas party	-651.64
35802	02/03/2020	SONDALLE FORD	2014 Ford / Replace Air temp sensor	-176.61
35803	02/03/2020	SONDALLE LAW OFFICE	Dec 2019 & Jan 2020 Legal Services	-593.75
35804	02/03/2020	SUPERIOR CHEMICAL CORPORATION	Cleaner	-109.07
35805	02/03/2020	TEMPLE DISPLAY LTD	Christmas Decorations	-4,464.33
35806	02/03/2020	WELLS FARGO REMITTANCE CENTER	Misc Charges	-939.14
35807	02/03/2020	WIL-KIL PEST CONTROL CO.	2020 Annual Pest Control	-301.84
35808	02/03/2020	ZARNOTH BRUSH WORKS, INC.	Conveyor Belt	-928.00
			<b>TOTAL CHECK PAYMENTS</b>	<b>-458,307.60</b>
			<b>TOTAL PAYMENTS</b>	<b>-513,624.08</b>

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Accrual Basis

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January 2020**

	Jan 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	69,000.00	-69,000.00	0.0%
4111000 · City Taxes & Overrun	612,421.00	0.00	612,421.00	100.0%
4112000 · TIF Increment	0.00	90,000.00	-90,000.00	0.0%
4114000 · Mobile Home Fees	234.86	2,800.00	-2,565.14	8.4%
4132000 · PILOT's MRH	0.00	14,500.00	-14,500.00	0.0%
4180000 · Interest on Taxes				
4180150 · INTEREST ON SPECIAL CHARGES	95.25			
4180000 · Interest on Taxes - Other	0.00	1,000.00	-1,000.00	0.0%
Total 4180000 · Interest on Taxes	95.25	1,000.00	-904.75	9.5%
4100000 · Taxes - Other	0.00	612,421.00	-612,421.00	0.0%
Total 4100000 · Taxes	612,751.11	789,721.00	-176,969.89	77.6%
4200000 · Special Assessments	3,525.58			
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	444,543.48	-444,543.48	0.0%
4342000 · Fire Dues	0.00	3,300.00	-3,300.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,515.80	-3,515.80	0.0%
4353100 · Transportation Aids	20,392.01	81,568.06	-61,176.05	25.0%
4354500 · Recycling Grant	0.00	6,000.00	-6,000.00	0.0%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	20,392.01	543,927.34	-523,535.33	3.7%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	0.00	2,300.00	-2,300.00	0.0%
4410200 · Operator's Licenses	0.00	1,200.00	-1,200.00	0.0%
4410300 · Soda Water Licenses	0.00	100.00	-100.00	0.0%
4410400 · Cigarette Licenses	0.00	300.00	-300.00	0.0%
4410500 · Other Business Lic.	0.00	150.00	-150.00	0.0%
4410900 · Cable Franchise Fees	0.00	1,200.00	-1,200.00	0.0%
4420000 · Dog Licenses (City)	799.33	750.00	49.33	106.6%
4430000 · Building Permits	575.00	1,000.00	-425.00	57.5%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
Total 4400000 · Licenses & Permits	1,374.33	7,250.00	-5,875.67	19.0%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	928.14	8,250.00	-7,321.86	11.3%
4510100 · Parking Violations	20.00	500.00	-480.00	4.0%
Total 4500000 · Fines, Forfeits & Penalties	948.14	8,750.00	-7,801.86	10.8%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	19.00	1,500.00	-1,481.00	1.3%
4610100 · Publication Fees	0.00	400.00	-400.00	0.0%
4621000 · Police Dept Fees	0.00	200.00	-200.00	0.0%
4632200 · Snow Removal Fees	0.00	200.00	-200.00	0.0%
4643500 · Recycle Fees	176.12	2,000.00	-1,823.88	8.8%
4644000 · Weed Control Charges	1,027.82	1,000.00	27.82	102.8%
4654000 · Cemetery Sales	0.00	500.00	-500.00	0.0%
4672000 · Park Shelter Use	0.00	1,300.00	-1,300.00	0.0%
4674300 · Comm Ctr Use	50.00	600.00	-550.00	8.3%
Total 4600000 · Public Charges for Services	1,272.94	7,700.00	-6,427.06	16.5%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	4,799.46	56,192.00	-51,392.54	8.5%
4734100 · Recycle Ctr-Towns	0.00	9,000.00	-9,000.00	0.0%
4739100 · Crossing Guard Reimb	0.00	6,300.00	-6,300.00	0.0%
Total 4700000 · Intergov't Charges for Services	4,799.46	71,492.00	-66,692.54	6.7%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	0.00	1,000.00	-1,000.00	0.0%
4813000 · Spcl Assmt / Spcl Chrg Interest	3,353.02			
4820000 · Rent-Muni Bldg	250.00	3,000.00	-2,750.00	8.3%
4820100 · Rent-Land	0.00	2,362.00	-2,362.00	0.0%
4820200 · Rent-Cell Tower	900.94	10,300.00	-9,399.06	8.7%
4840900 · Ins Dividends	0.00	2,500.00	-2,500.00	0.0%
4850000 · Donations	600.00	4,600.00	-4,000.00	13.0%
4850100 · Police Donations	3,826.79			
4890000 · Exp Reimb-All Types	952.75	2,500.00	-1,547.25	38.1%

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January 2020**

	Jan 20	Budget	\$ Over Budget	% of Budget
Total 4800000 · Miscellaneous Revenue	9,883.50	26,262.00	-16,378.50	37.6%
4900000 · Other Financing Sources				
4910010 · 2018A Bond Income	0.00	75,000.00	-75,000.00	0.0%
Total 4900000 · Other Financing Sources	0.00	75,000.00	-75,000.00	0.0%
Total Income	654,947.07	1,530,102.34	-875,155.27	42.8%
Gross Profit	654,947.07	1,530,102.34	-875,155.27	42.8%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	2,666.99			
5100112 · Accts Rec - W&S WRS	-50.83			
5100114 · Accts Rec - W&S Insurance	6.38			
5110000 · Legislative				
5110111 · Council	0.00	11,000.00	-11,000.00	0.0%
5110211 · Mayor	500.00	7,700.00	-7,200.00	6.5%
5111011 · Committees	0.00	500.00	-500.00	0.0%
Total 5110000 · Legislative	500.00	19,200.00	-18,700.00	2.6%
5130000 · Legal				
5130021 · City Atty-General	250.00	4,000.00	-3,750.00	6.3%
5130121 · City Atty-Prosecution	31.25	3,000.00	-2,968.75	1.0%
5131021 · Muni Code Updates	0.00	1,500.00	-1,500.00	0.0%
Total 5130000 · Legal	281.25	8,500.00	-8,218.75	3.3%
5140000 · General Administration				
5141011 · Legislative Support-Wages	326.60	15,000.00	-14,673.40	2.2%
5141032 · Legislative Support-Publication	574.00			
5142011 · General Admin-Wages	1,570.22	27,000.00	-25,429.78	5.8%
5142021 · General Admin-Outside Services	92.10			
5142025 · General Admin-Training/Dues	65.00			
5142031 · General Admin-Office Supplies	500.29			
5143011 · Elections-Wages	102.27	6,000.00	-5,897.73	1.7%
5144011 · Licensing & Permits-Wages	351.24	2,200.00	-1,848.76	16.0%
Total 5140000 · General Administration	3,581.72	50,200.00	-46,618.28	7.1%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	1,726.93	20,000.00	-18,273.07	8.6%
5150521 · Independent Audit	1,832.87	7,300.00	-5,467.13	25.1%
5151113 · Medicare (default)	788.09	5,957.00	-5,168.91	13.2%
5151213 · Social Security	2,715.18	24,000.00	-21,284.82	11.3%
5151314 · Health Insurance	17,279.13	140,000.00	-122,720.87	12.3%
5151315 · HRA-Health Reimbursement	1,079.23			
5151414 · Life Insurance	72.39	650.00	-577.61	11.1%
5151611 · Paid Time Off (PTO)-Wages	9,915.79			
5152012 · Wisconsin Retirement System	4,349.65	37,000.00	-32,650.35	11.8%
5155011 · Property Assessment-Wages	0.00	6,000.00	-6,000.00	0.0%
5155111 · Prop Tax Collection-Wages	775.15	2,700.00	-1,924.85	28.7%
5156005 · Prop & Liability Ins	1,697.27	19,150.00	-17,452.73	8.9%
5156100 · Workers Comp - Calculated	18.27			
5156105 · Workers Comp	1,007.42	11,500.00	-10,492.58	8.8%
5156205 · Employee Bonds	0.00	850.00	-850.00	0.0%
5150000 · Financial Administration - Other	10.00			
Total 5150000 · Financial Administration	43,267.37	275,107.00	-231,839.63	15.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	955.66			
5160021 · Municipal Building-Outside Serv	905.84			
5160022 · Municipal Building-Utilities	1,889.52			
5160023 · Municipal Building-Repairs&Supp	145.74			
5160000 · Municipal Building - Other	0.00	44,100.00	-44,100.00	0.0%
Total 5160000 · Municipal Building	3,896.76	44,100.00	-40,203.24	8.8%
Total 5100000 · General Government	54,149.64	397,107.00	-342,957.36	13.6%
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	6,256.23	63,700.00	-57,443.77	9.8%
5210019 · Police Admin-Uniforms	0.00	1,300.00	-1,300.00	0.0%
5210021 · Police Admin-Outside Services	164.96			

# City of Markesan

## Treasurer's Report Budget vs. Actual

### January 2020

	Jan 20	Budget	\$ Over Budget	% of Budget
5210022 · Police Admin-Utilities	60.00	270.00	-210.00	22.2%
5210034 · Police Admin-Supplies	92.62	6,000.00	-5,907.38	1.5%
<b>Total 5210001 · Police Administration</b>	<b>6,573.81</b>	<b>71,270.00</b>	<b>-64,696.19</b>	<b>9.2%</b>
<b>5212000 · Police Patrol</b>				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	43.96			
5212011 · Police Patrol-Wages - Other	15,799.48	164,000.00	-148,200.52	9.6%
<b>Total 5212011 · Police Patrol-Wages</b>	<b>15,843.44</b>	<b>164,000.00</b>	<b>-148,156.56</b>	<b>9.7%</b>
5212021 · Police Patrol-Outside Services	198.00	5,000.00	-4,802.00	4.0%
5212022 · Police Patrol-Utilities	85.70	600.00	-514.30	14.3%
5212023 · Police Patrol-Repairs/Supplies	217.95	12,000.00	-11,782.05	1.8%
5212033 · Police Patrol-Fuel/Miles	212.31			
<b>Total 5212000 · Police Patrol</b>	<b>16,557.40</b>	<b>181,600.00</b>	<b>-165,042.60</b>	<b>9.1%</b>
5213021 · Police Criminal Inv-Suppl/Serv	0.00	1,400.00	-1,400.00	0.0%
5214025 · Police Training	0.00	1,500.00	-1,500.00	0.0%
<b>Total 5210000 · Law Enforcement</b>	<b>23,131.21</b>	<b>255,770.00</b>	<b>-232,638.79</b>	<b>9.0%</b>
5219000 · School Crossing Guard	881.29	11,000.00	-10,118.71	8.0%
<b>5220000 · Fire Protection</b>				
5220021 · Fire Dept-Annual Budget	13,685.35	38,850.00	-25,164.65	35.2%
5220022 · Water Hydrant Rental	0.00	113,000.00	-113,000.00	0.0%
5220034 · Fire Dept-Incident Charges	136.03			
5220000 · Fire Protection - Other	954.00			
<b>Total 5220000 · Fire Protection</b>	<b>14,775.38</b>	<b>151,850.00</b>	<b>-137,074.62</b>	<b>9.7%</b>
5230021 · Ambulance Service	0.00	26,000.00	-26,000.00	0.0%
5240021 · Building Inspection	725.60	7,000.00	-6,274.40	10.4%
<b>5290000 · Other Public Safety</b>				
5290022 · Emergency Govt-Utilities	25.15			
5290023 · Emer Govt-Suppl., Equip & Repair	47.52			
5290000 · Other Public Safety - Other	0.00	8,000.00	-8,000.00	0.0%
<b>Total 5290000 · Other Public Safety</b>	<b>72.67</b>	<b>8,000.00</b>	<b>-7,927.33</b>	<b>0.9%</b>
<b>Total 5200000 · Public Safety</b>	<b>39,586.15</b>	<b>459,620.00</b>	<b>-420,033.85</b>	<b>8.6%</b>
<b>5300000 · Public Works</b>				
<b>5310000 · Streets Administration</b>				
5310005 · Streets Admin-CDL Testing	115.00			
5310011 · Streets Admin-Wages	371.25			
5310021 · Streets Admin-Outside Services	320.27			
5310000 · Streets Administration - Other	0.00	6,750.00	-6,750.00	0.0%
<b>Total 5310000 · Streets Administration</b>	<b>806.52</b>	<b>6,750.00</b>	<b>-5,943.48</b>	<b>11.9%</b>
<b>5311000 · Public Works Shop</b>				
5311011 · PW Shop-Wages	346.50			
5311022 · PW Shop-Utilities	608.20			
5311033 · PW Shop-Fuel	7.87			
5311034 · PW Shop-Supplies/Tools	51.67			
5311000 · Public Works Shop - Other	0.00	12,900.00	-12,900.00	0.0%
<b>Total 5311000 · Public Works Shop</b>	<b>1,014.24</b>	<b>12,900.00</b>	<b>-11,885.76</b>	<b>7.9%</b>
<b>5312000 · Public Works Mach &amp; Equip</b>				
5312011 · PW Mach & Equip-Wages	1,937.85			
5312023 · PW Mach & Equip-Repair/Supplies	1,049.50			
5312033 · PW Mach & Equip-Fuel	53.15			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
<b>Total 5312000 · Public Works Mach &amp; Equip</b>	<b>3,040.50</b>	<b>36,000.00</b>	<b>-32,959.50</b>	<b>8.4%</b>
<b>5331000 · Road Maintenance</b>				
5331011 · Road Maintenance-Wages	18.10			
5331000 · Road Maintenance - Other	0.00	12,100.00	-12,100.00	0.0%
<b>Total 5331000 · Road Maintenance</b>	<b>18.10</b>	<b>12,100.00</b>	<b>-12,081.90</b>	<b>0.1%</b>
5331100 · Curbs & Gutters	0.00	525.00	-525.00	0.0%
5331200 · Traffic Signs & Markings	0.00	2,010.00	-2,010.00	0.0%
5331300 · Bridges & Culverts	0.00	500.00	-500.00	0.0%

# City of Markesan

## Treasurer's Report Budget vs. Actual

### January 2020

	Jan 20	Budget	\$ Over Budget	% of Budget
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	2,361.63			
5331933 · Snow & Ice Control-Fuel	177.50			
5331934 · Snow & Ice Control-Supplies	4,925.23			
5331900 · Snow & Ice Control - Other	0.00	25,000.00	-25,000.00	0.0%
Total 5331900 · Snow & Ice Control	7,464.36	25,000.00	-17,535.64	29.9%
5342022 · Street Lighting	3,428.47	24,000.00	-20,571.53	14.3%
5343100 · Sidewalks	0.00	500.00	-500.00	0.0%
5344000 · Storm Sewers	0.00	1,750.00	-1,750.00	0.0%
5344100 · Street Cleaning	144.80	1,800.00	-1,655.20	8.0%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	24.75			
5345000 · Parking Lots - Other	0.00	525.00	-525.00	0.0%
Total 5345000 · Parking Lots	24.75	525.00	-500.25	4.7%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	1,099.88			
5362000 · Sanitation/Trash - Other	0.00	63,000.00	-63,000.00	0.0%
Total 5362000 · Sanitation/Trash	1,099.88	63,000.00	-61,900.12	1.7%
5363100 · Landfill Monitoring	0.00	3,000.00	-3,000.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	280.50			
5363533 · Recycling Center-Fuel	3.94			
5363500 · Recycling Center - Other	5.43	5,500.00	-5,494.57	0.1%
Total 5363500 · Recycling Center	289.87	5,500.00	-5,210.13	5.3%
5363521 · Recycling-Curbside	0.00	26,000.00	-26,000.00	0.0%
5363600 · Recycling Center-Mackford	5.43	2,100.00	-2,094.57	0.3%
5363700 · Recycling Center-Manchester	5.43	1,200.00	-1,194.57	0.5%
5363800 · Recycling Center-Green Lake	5.43	2,100.00	-2,094.57	0.3%
5364000 · Weed Control	0.00	1,500.00	-1,500.00	0.0%
Total 5300000 · Public Works	17,347.78	228,760.00	-211,412.22	7.6%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	76.65			
5491022 · Cemetery-Utilities	22.89			
5490000 · Cemetery - Other	0.00	8,500.00	-8,500.00	0.0%
Total 5490000 · Cemetery	99.54	8,500.00	-8,400.46	1.2%
Total 5400000 · Health & Human Services	99.54	8,500.00	-8,400.46	1.2%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	197.49			
5511021 · Library-Annual Budget	16,300.00			
5510000 · Library - Other	0.00	65,200.00	-65,200.00	0.0%
Total 5510000 · Library	16,497.49	65,200.00	-48,702.51	25.3%
5520000 · Parks				
5520011 · Parks-Wages	685.40			
5520022 · Parks-Utilities	112.28			
5520023 · Parks-Repairs/Supplies	231.11			
5520033 · Parks-Fuel	5.90			
5520000 · Parks - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5520000 · Parks	1,034.69	16,000.00	-14,965.31	6.5%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	257.10			
5530021 · City Events/Banner-Outside Svc	323.50			
Total 5530000 · City Events/Banners	580.60			
5530100 · Summer Rec Program	0.00	2,000.00	-2,000.00	0.0%
5531000 · Events Comm. (Special Events)	4,576.33	5,000.00	-423.67	91.5%
Total 5500000 · Culture, Rec & Educ	22,689.11	88,200.00	-65,510.89	25.7%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	115.00	500.00	-385.00	23.0%

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January 2020**

	Jan 20	Budget	\$ Over Budget	% of Budget
5671000 · Industrial Park Development	23.73			
5671021 · TIF Fees	700.00	300.00	400.00	233.3%
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	250.00	-250.00	0.0%
<b>Total 5600000 · Conservation &amp; Development</b>	<b>838.73</b>	<b>1,300.00</b>	<b>-461.27</b>	<b>64.5%</b>
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	750.00	-750.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	0.00	100,000.00	-100,000.00	0.0%
<b>Total 5912000 · 2018 Bond Issue Princ.</b>	<b>0.00</b>	<b>100,750.00</b>	<b>-100,750.00</b>	<b>0.0%</b>
5926000 · Interest Long Term Debt	58.12	640.15	-582.03	9.1%
5926100 · Principle Long Term Debt	0.00	3,207.53	-3,207.53	0.0%
5926250 · 2018A Bond Issue Interest	0.00	38,425.00	-38,425.00	0.0%
5927000 · Patrol Car Principal Loan	0.00	4,879.98	-4,879.98	0.0%
5927500 · Patrol Car Interest Loan	0.00	894.94	-894.94	0.0%
<b>Total 5900000 · Debt Service</b>	<b>58.12</b>	<b>148,797.60</b>	<b>-148,739.48</b>	<b>0.0%</b>
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	2,500.00	-2,500.00	0.0%
6572200 · Outlay - Fire Department	0.00	8,500.00	-8,500.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	5,000.00	-5,000.00	0.0%
6573240 · Outlay - Machines & Equipment	0.00	20,000.00	-20,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	1,500.00	-1,500.00	0.0%
6573310 · Outlay - Streets	1,194.09	95,000.00	-93,805.91	1.3%
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	1,500.00	-1,500.00	0.0%
6575100 · Outlay - Cemetery	0.00	2,000.00	-2,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	3,000.00	-3,000.00	0.0%
<b>Total 6000000 · Capital Outlay</b>	<b>1,194.09</b>	<b>146,300.00</b>	<b>-145,105.91</b>	<b>0.8%</b>
<b>Total Expense</b>	<b>135,963.16</b>	<b>1,478,584.60</b>	<b>-1,342,621.44</b>	<b>9.2%</b>
<b>Net Ordinary Income</b>	<b>518,983.91</b>	<b>51,517.74</b>	<b>467,466.17</b>	<b>1,007.4%</b>
<b>Net Income</b>	<b>518,983.91</b>	<b>51,517.74</b>	<b>467,466.17</b>	<b>1,007.4%</b>

## ORDINANCE NO 256

### An Ordinance creating Section 107-4.1 of the Municipal Code of the City of Markesan regarding Dangerous Dogs.

The Common Council of the City of Markesan in session duly begun on the 11th day of February, 2020, does ordain as follows:

SECTION 1: Section 107-4.1 of the Municipal Code of the City of Markesan is hereby created to read as follows:

#### A. Definitions:

- (1) *At large* means the dog is:
  - (a) on private property without consent, or
  - (b) on public property without restraint and control, or
  - (c) not secured in a vehicle, or
  - (d) on a leash which reaches within two feet of a public walk.
- (2) *Dangerous dog* means any dog which:
  - (a) has without provocation or extenuating circumstances, inflicted severe bodily harm on a human being or domestic animal, or
  - (b) has previously been classified as a potentially dangerous dog and exhibits escalating behavior which endangers the safety of a human or domestic animal.
- (3) *Dog* means any domesticated canine (*Canis familiaris*).
- (4) *Owner* means any individual that has the right of property in an animal or who keeps, harbors, cares for, acts as its custodian or who knowingly permits an animal to remain on or about his premises and/or property.
- (5) *Potentially dangerous dog* means any dog without provocation or extenuating circumstances, menaces, chases, or displays threatening behavior which endangers the safety of a person or domestic animal.
- (6) *Severe Bodily Harm* means bodily injury to a person or domestic animal including, but not limited to, a significant laceration or puncture wound, fracture of a bone, a concussion or loss of consciousness, or loss of a tooth.

#### B. Dangerous Dog.

- (1) Designation of Dog as Dangerous. Any dog which without provocation or extenuating circumstances, inflicts severe bodily harm on a person or domestic animal within the City of Markesan, shall be considered a dangerous dog and shall be penalized by a forfeiture as set forth in Section E below and be subject to impoundment and euthanasia. Upon an animal being declared

dangerous in Markesan or any other jurisdiction, the owner shall immediately comply with all the requirements in Section 107-4.1 (B)(3) below.

- (2) No person shall harbor, keep or maintain within the city limits of the City of Markesan any dangerous dog not in compliance with this Ordinance.
- (3) The owner of a dangerous dog, as defined by this ordinance, shall:
  - (a) Provide that the dog be securely confined indoors or in a securely-enclosed and locked pen or structure, suitable to prevent the entry of young children, designed to prevent the animal from escaping, and designed so that the snout of the dog cannot protrude beyond the enclosure. The owner must provide protection from the elements for the dog. Underground fences are not sufficient to contain these dogs;
  - (b) Be permitted to take the dog off the owner's premises if restrained by a suitable leash not exceeding 4 feet in length and is under the control of an able-bodied adult and muzzled to prevent it from biting any person or animal. The muzzle shall not interfere with the dog's vision or breathing;
  - (c) Provide proof of liability insurance in the amount of at least one hundred thousand dollars for any acts of property damage or liability incurred by virtue of injury inflicted by such dog;
  - (d) Persons found in violation of the above said sections for keeping a dangerous dog shall be penalized by a forfeiture as set forth in Section E below.
- (4) A Dangerous Dog that runs at large or commits a repeat offense, the owner of said dog may be subject to a forfeiture and/or the dog impounded. Upon judgment of conviction in court the dog shall be removed from the City and shall be subject to the procedures and the standards set forth in Chapter 173 and 174 of the Wisconsin Statutes, which may include impoundment or euthanasia.

### **C. Potentially Dangerous Dog.**

- (1) Any dog which without provocation or extenuating circumstances menaces, chases or displays threatening behavior which endangers the safety of a person or domestic animal shall be considered potentially dangerous and shall comply with the provisions of this section.
- (2) Said dog shall be securely confined indoors or in a securely enclosed area or supervised by an able-bodied adult on a physical leash not to exceed four feet, underground fences are not sufficient.
- (3) After a period of 12 months without further incidents, the owner may present proof of corrections of the potentially dangerous behavior to the Clerk's Office and request to have said designation removed.
- (4) Owners or persons found in violation of the regulations for keeping a potentially dangerous dog shall be penalized as set forth in Section E below.

**D. Extenuating Circumstances.** Extenuating Circumstances. Notwithstanding the other provisions of this ordinance, a dog shall not be deemed dangerous or potentially dangerous for behavior under the following circumstances:

- (1) A Dog utilized by law enforcement in performance of duties.
- (2) A dog defending itself, its young, its owner or any other person from an attack.
- (3) Result of a willful trespass or attempt to commit a crime.
- (4) Harassing or engaging in conduct reasonably calculated to provoke the dog to attack.

**E. Penalties.**

- (1) Forfeiture. Any person who violates this Ordinance shall be subject to a penalty as provided in Section 1-3 of this Municipal Code. Each day a violation exists constitutes a separate violation and is punishable as such. The dog may also be impounded and/or euthanized pursuant to Chapter 173 and 174 of the Wisconsin Statutes with said provisions being adopted herein.
- (2) Owners who repeatedly violate the laws will be subject to increased forfeiture with each additional violation. Notwithstanding Section 1-3 of the Municipal Code, a violation within one (1) year of a previous violation, the forfeiture to be imposed shall be not less than \$500.00 plus costs and not more than \$1,000.00 plus costs.

SECTION 2: This Ordinance shall be in full force and effect after its passage and publication.

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_

APPROVED this 11th day of February, 2020.

CITY OF MARKESAN

\_\_\_\_\_  
RICHARD SLATE, Mayor

ATTEST:

\_\_\_\_\_  
ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
DANIEL D. SONDALE, City Attorney

Published: \_\_\_\_\_



P.O. Box 352 • 150 S. Bridge St. • Markesan

3-3991

Connie  
did not  
sign for  
letter.

January 21, 2020

Connie Wilsnack  
N1612 Goose Pond Rd  
Arlington WI 53911

RE: 650 North Margaret Street Maintenance

Dear Connie:

The City of Markesan's Common Council met on January 14, 2020, and a motion was made in regards to your property located at 650 N. Margaret Street in Markesan.

After discussion and the review of the General Engineering Condition Assessment that was done on December 23, 2019, the motion was made to have you attend the February 4, 2020 Public Property and Health Committee meeting or February 11, 2020 Common Council meeting to discuss the maintenance and raze process on the remaining buildings at 650 N. Margaret Street.

If you do not attend either of the February meetings, the City Attorney will start the raze process on the remaining 11 buildings immediately.

Thank you for your cooperation.

Sincerely,

Elizabeth Amend  
City Clerk-Treasurer



P.O. Box 352

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:  
Miriam Wilsnack  
512 E Thornhill Ln  
Palatine IL 60074



9590 9402 3105 7124 8603 39

2. Article Number (Transfer from service label)

7016 0600 0000 8619 4437

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

☒ *Miriam Wilsnack* ☐ Agent  
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

1-25-2020

D. Is delivery address different from item 1? ☐ Yes  
If YES, enter delivery address below: ☐ No

3. Service Type

- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                               | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery           | <input type="checkbox"/> Registered Mail™                           |
| <input checked="" type="checkbox"/> Certified Mail®                    | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery            | <input type="checkbox"/> Return Receipt for Merchandise             |
| <input type="checkbox"/> Collect on Delivery                           | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery       | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Insured Mail                                  |   |
| <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500) |   |

Domestic Return Receipt

January 21, 2020

Miriam Wilsnack  
512 E Thornhill Ln  
Palatine IL 60074

RE: 650 North Margaret Street Maintenance

Dear Miriam:

The City of Markesan's Common Council met on January 14, 2020, and a motion was made in regards to your property located at 650 N. Margaret Street in Markesan.

After discussion and the review of the General Engineering Condition Assessment that was done on December 23, 2019, the motion was made to have you attend the February 4, 2020 Public Property and Health Committee meeting or February 11, 2020 Common Council meeting to discuss the maintenance and raze process on the remaining buildings at 650 N. Margaret Street.

If you do not attend either of the February meetings, the City Attorney will start the raze process on the remaining 11 buildings immediately.

Thank you for your cooperation.

Sincerely,

Elizabeth Amend  
City Clerk-Treasurer



Betsy Amend &lt;bamend@markesanwi.gov&gt;

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**Wilsnack Order to Raze**

1 message

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**Daniel Sondalle** <dsondalle@sondallelaw.com>  
To: Betsy Amend <bamend@markesanwi.gov>

Tue, Jan 28, 2020 at 11:10 AM

Dear Betsy:

Attached hereto please find my first draft of the Order to Raze regarding the Wilsnack property. I am not sure what her current address is. Is she still residing in Arlington, WI? Once I know her current address, I will add her address in the order.

The other issue is how much time do you want her to raze all of these buildings? I believe 90 days is appropriate or possibly more time as there is a substantial number of buildings to be removed.

Please review and call me to discuss.

Thank you.

Daniel D. Sondalle/kjg

SONDALLE LAW OFFICE, LLC

P.O. BOX 236

PRINCETON WI 54968

920-295-6477

FAX: 920-295-4868

**CONFIDENTIALITY NOTICE**

To ensure compliance with requirements imposed by the Internal Revenue Service, we inform you that, unless expressly stated otherwise, any U.S. federal tax advice contained in this e-mail, including any attachments, was not intended or written to be used, and cannot be used, by any person for the purpose of (i) avoiding any penalties that may be imposed by the Internal Revenue Service, or (ii) promoting, marketing or recommending to another person any tax-related matter addressed herein.

The information in this e-mail is confidential and may be protected by the attorney's work product doctrine or the attorney/client privilege. It is intended solely for the addressee(s); access to anyone else is unauthorized. If this message has been sent to you in error, do not review, disseminate, distribute or copy it. Please reply to sender that you received this in error.



**order to raze 1-28-20.pdf**  
3247K

# ORDER TO RAZE

## PURSUANT TO WISCONSIN STATUTES 66.0413

TO: Leonard and Isabelle H. Wilsnack Living Trust dated November 14, 1996  
c/o Connie Wilsnack, Trustee  
(put address, not sure if she still lives in Arlington, WI)

Yes Arlington

The City of Markesan orders you, as owner of the following described property, to raze buildings 1, 2, 3, 5, 6, 7, 8, 9 and 11 as shown on the attached pictures from General Engineering Company property condition assessment dated July, 2018, located at 650 N. Margaret Street, Markesan, Wisconsin, 53946:

The South Twenty-eight (28) acres of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼) of Section Six (6). Excepting a strip of land two (2) rods wide along the North side of said South 28 acres. Excepting Lot 1 of CSM 3267. Excepting CSM 3429. All property being located in Section 6, Township 14 North, Range 13 East, City of Markesan, Green Lake County, Wisconsin.

The City Building Inspector has determined that the cost of repairs to the buildings would exceed 50% of the assessed value of the buildings divided by the ratio of the assessed value to the recommended value as last published by the Department of Revenue for the City of Markesan. Therefore, according to Section 66.0413, Wisconsin Statutes, repairs to the buildings are presumed unreasonable.

You have until \_\_\_\_\_, 2020 to raze the buildings. If you fail or refuse to comply with this raze order by \_\_\_\_\_, 2020, the Building Inspector or other designated officer may proceed to raze the buildings through any available public agency or by contract or arrangement with private persons. The cost of razing the buildings may be charged in full or in part against the real estate upon which the buildings are located and if that cost is so charged, it will be a lien of the real estate and may be assessed and collected as a special charge.

You are also ordered to remove any personal property or fixtures which will unreasonably interfere with the razing of the buildings by \_\_\_\_\_, 2020. If the personal property or fixtures are not removed within the time allowed, the Building Inspector or other designated officer may store, sell or, if the property has no appreciable value, may destroy the personal property or fixture. If the property is stored, the amount paid for storage is a lien against the property and real estate and shall be assessed and collected as a special tax against the real estate if the owner of the personal property and fixtures owns the real estate.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

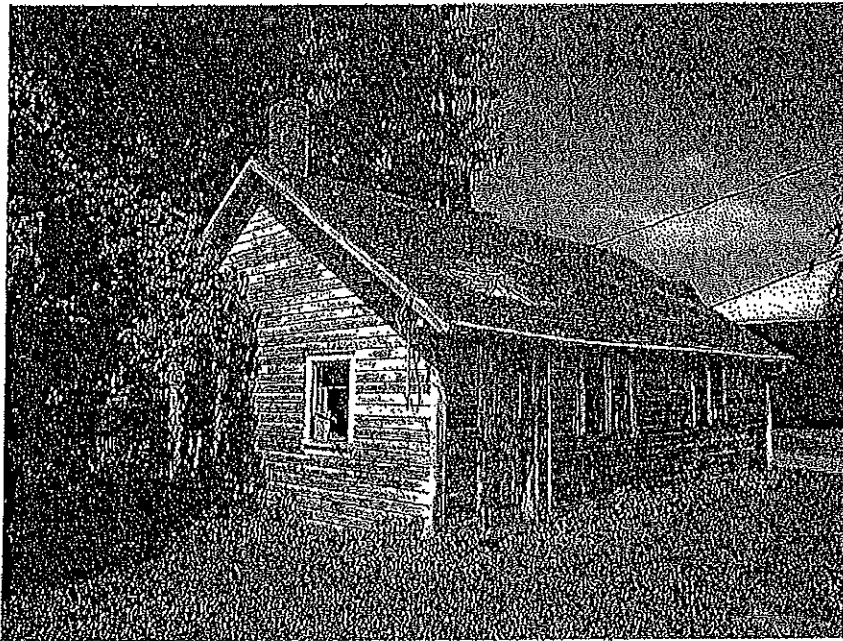
\_\_\_\_\_  
Elizabeth Amend, Clerk  
City of Markesan  
920-398-3031

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission: \_\_\_\_\_

## PHOTOGRAPH APPENDIX

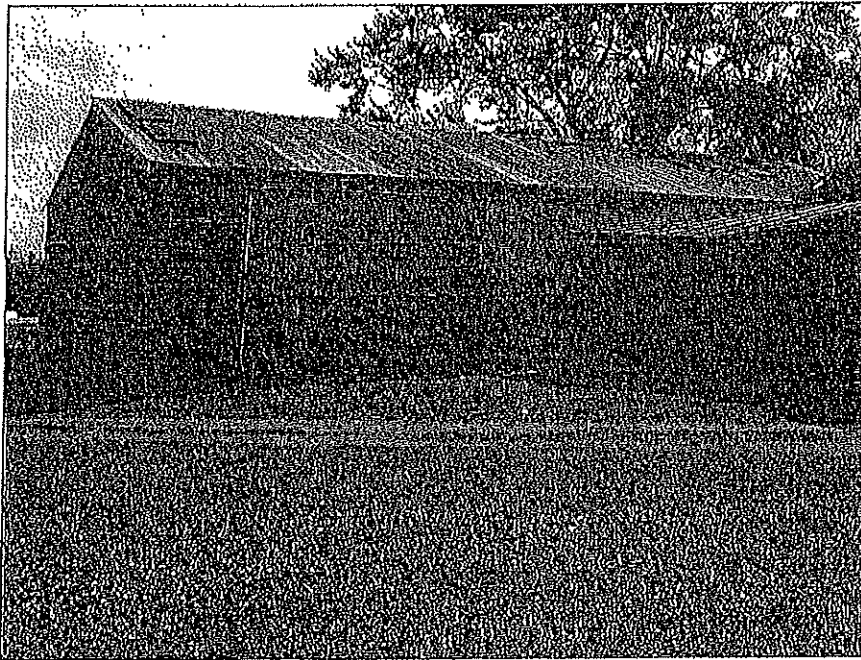
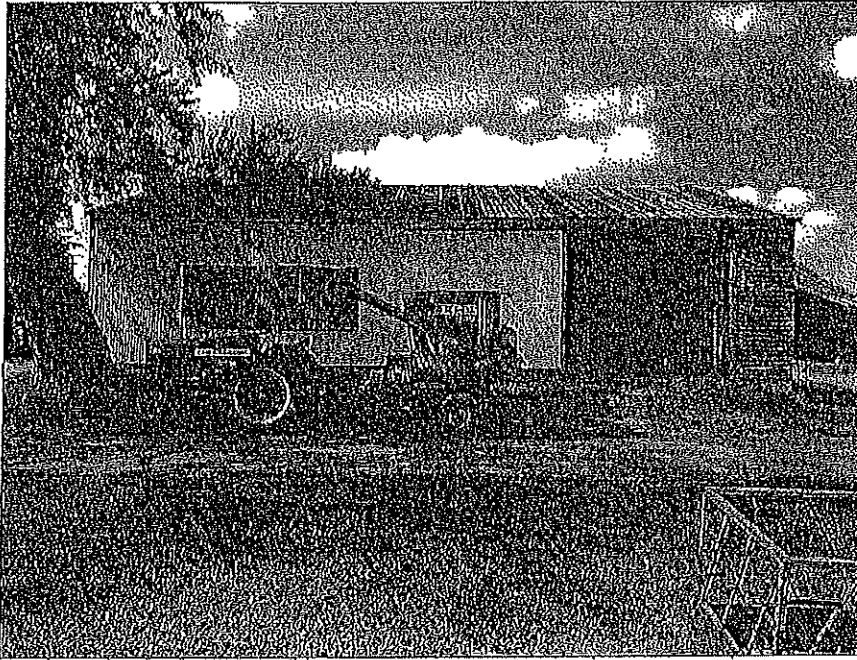
### BUILDING #1



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



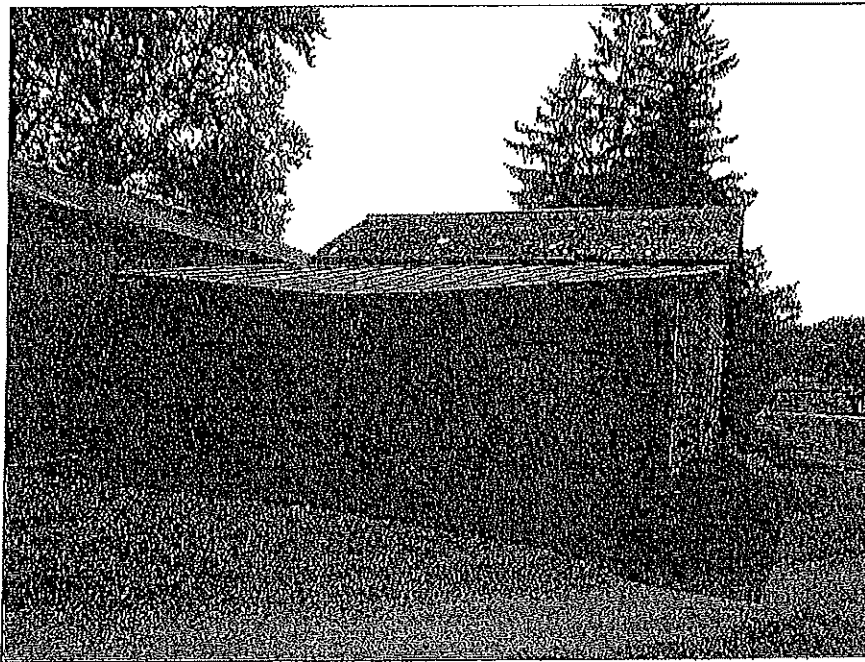
BUILDING #2



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



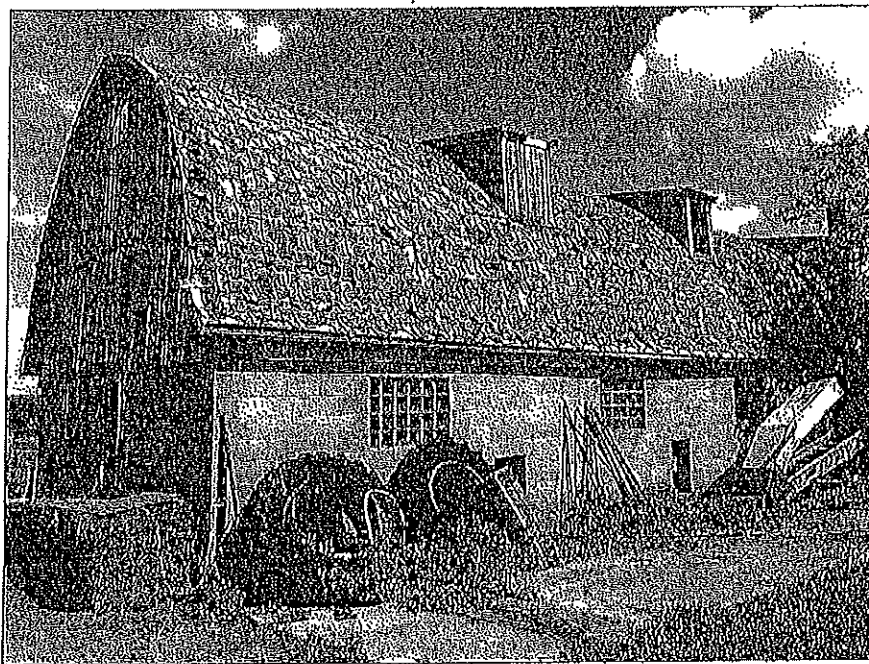
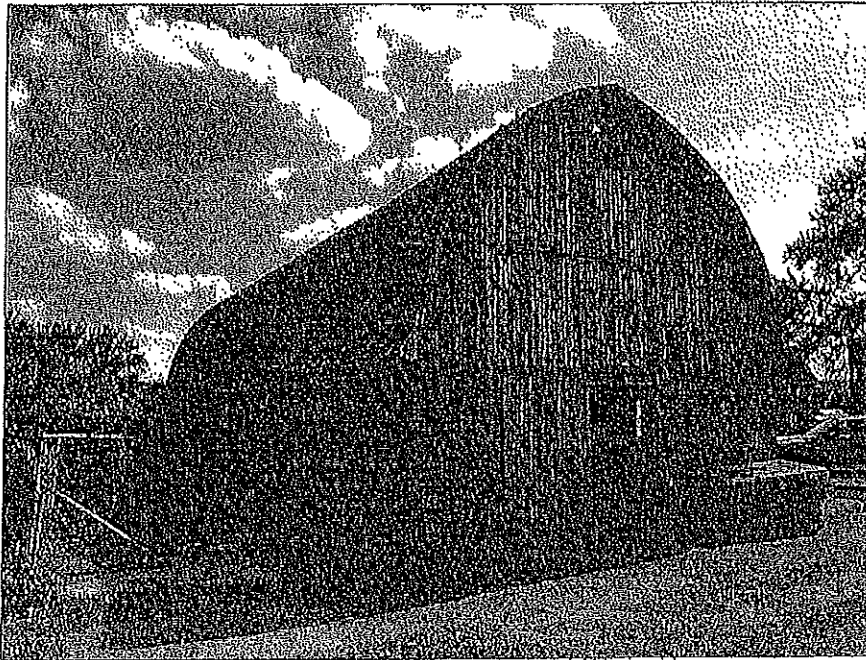
### BUILDING #3



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



## BUILDING #5



**GEC**

Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services

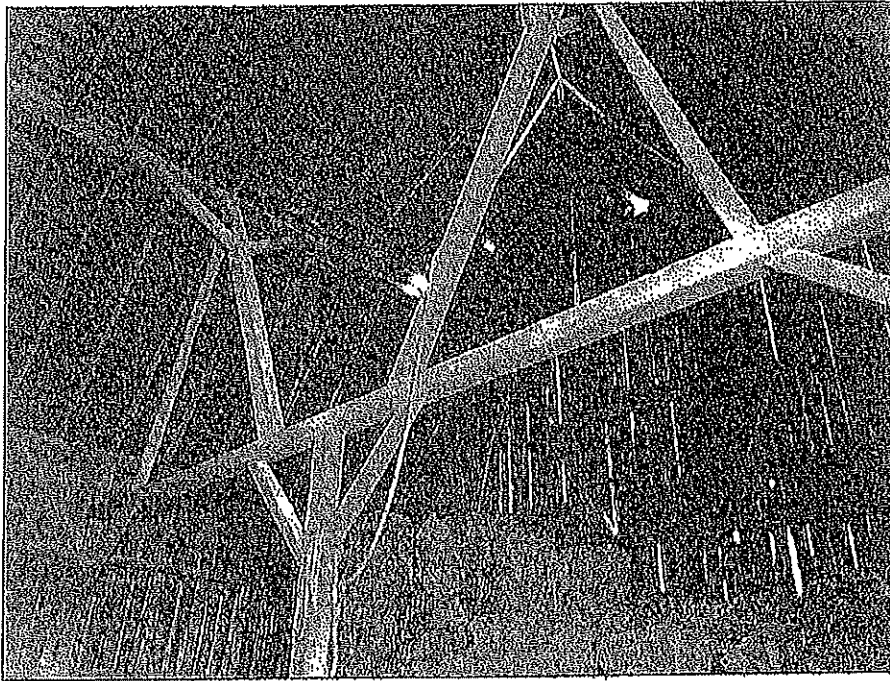
**GEC**

**BUILDING #6**



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services

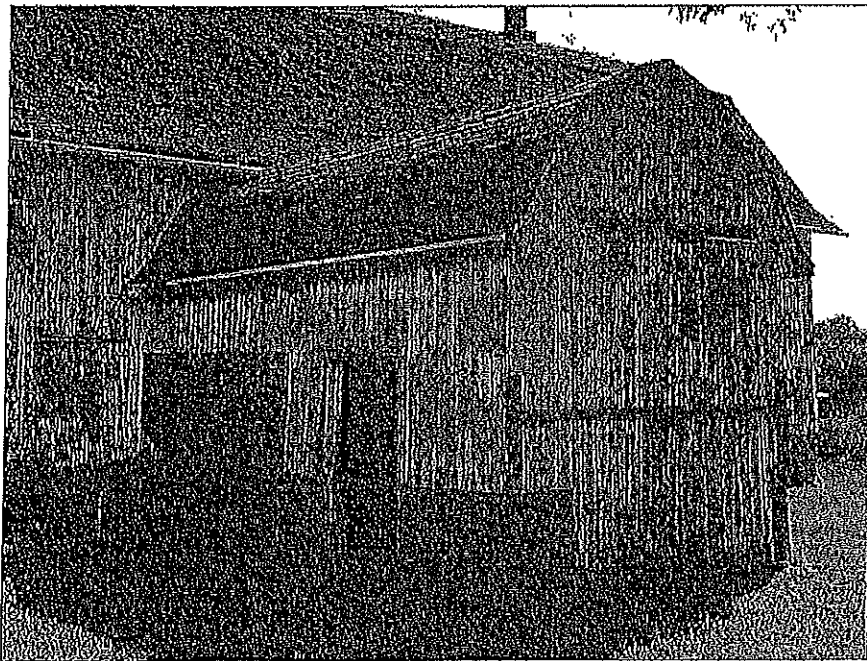




Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



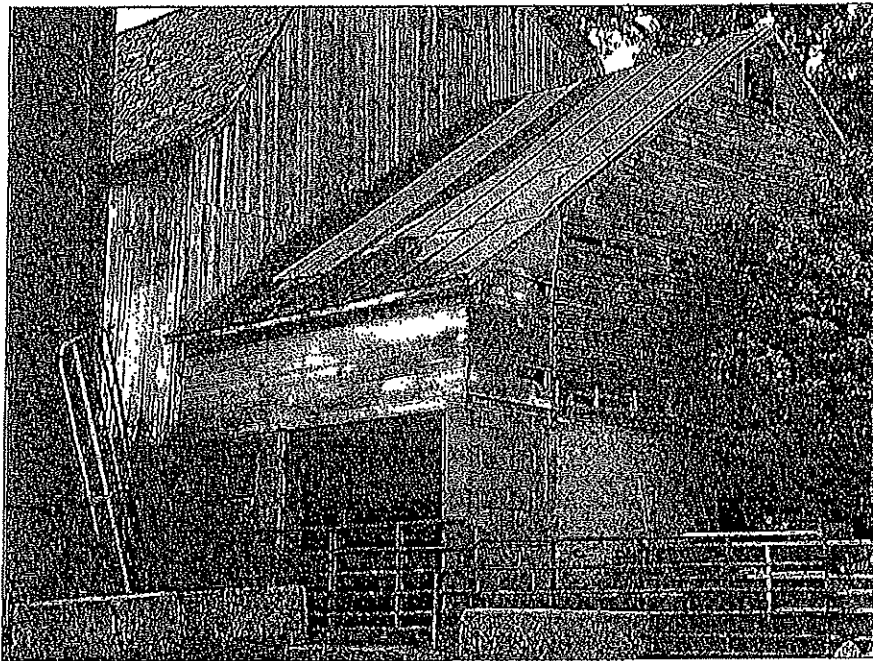
### BUILDING #7



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



### BUILDING #8



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



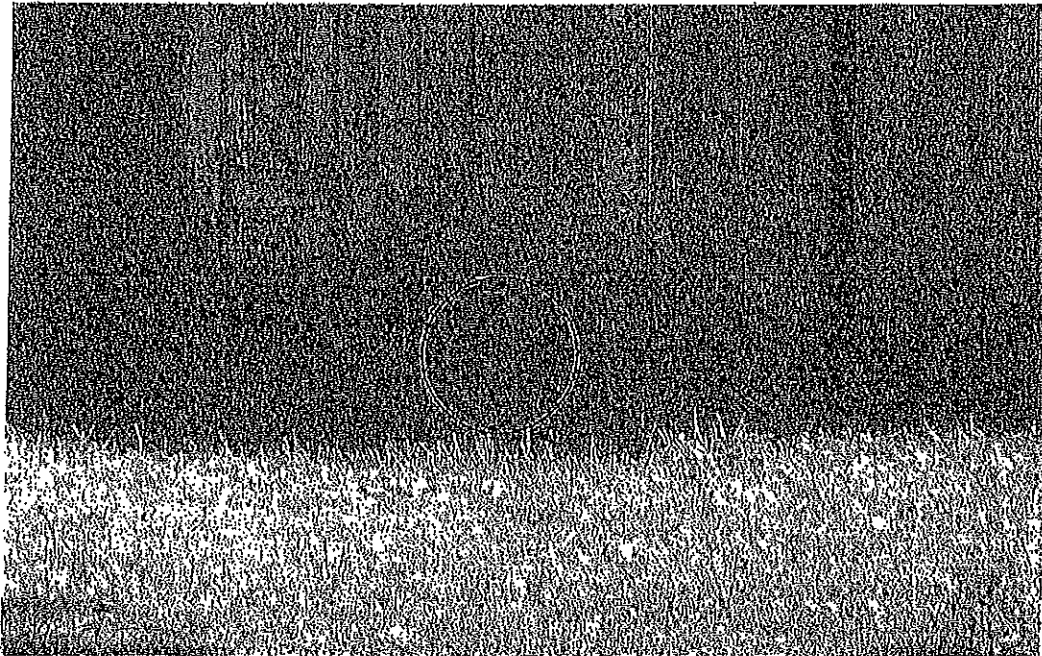
### BUILDING #9



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



BUILDING #11

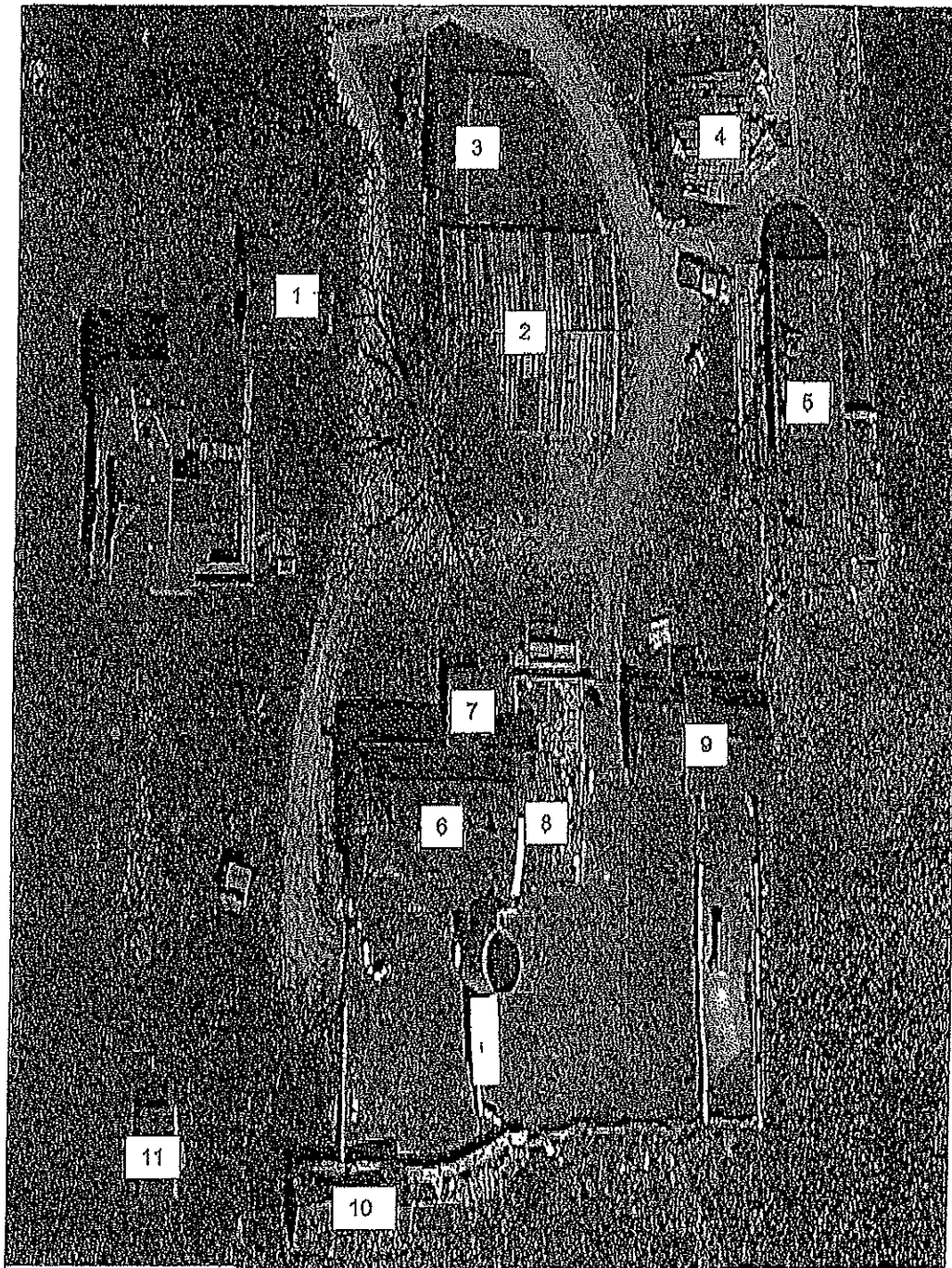


WOODCHUCK AT BUILDING #7



Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services





Consulting Engineering • Structural Engineering • Building Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services





Betsy Amend &lt;bamend@markesanwi.gov&gt;

---

**Wilsnack Condition Assessment**

1 message

**Mike Parrott** <mparrott@generalengineering.net>

Fri, Dec 27, 2019 at 11:23 AM

To: "Betsy Amend (bamend@markesanwi.gov)" &lt;bamend@markesanwi.gov&gt;

Hi Betsy,

I met with Connie Wilsnack this past Monday afternoon at her property in Markesan. Attached is my report. You will note that all but one small building has been downgraded from Fair to Poor condition overall. All buildings remain raze eligible as no repairs or improvements to the buildings was observed. Additionally, you will also note that 3 buildings were observed to have structural deficiencies and/or were deteriorated to the extent that I consider them to be unsafe at this time. Please review the information and let me know if you have any questions. Thank you.

Sincerely,

Michael E. Parrott

Buildings &amp; Inspections | General Engineering Company

916 Silver Lake Drive | PO Box 340 | Portage, WI 53901

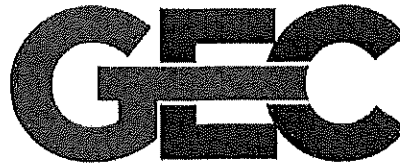
P 608-742-2169 | F 608-742-2592 | C 608-697-8178

mparrott@generalengineering.net&lt;mailto:mparrott@generalengineering.net&gt;

www.generalengineering.net&lt;http://www.generalengineering.net&gt;

**winmail.dat**

13K



*Engineers • Consultants • Inspectors*

December 27, 2019

City of Markesan  
150 S. Bridge St.  
PO Box 352  
Markesan, WI 53946

Re: Condition Assessment: 650 N. Margaret Street, Markesan, WI. Tax I.D. #251-00406-0000

## **1.0 BACKGROUND AND GENERAL INFORMATION**

- 1.1 At the request of the City of Markesan a non-destructive, visual inspection of eleven (11) accessory structures associated with the physical property address 650 N. Margaret Street, Markesan, WI was performed on June 28, 2018. A written report dated July 18, 2018 detailing the findings of said inspection was provided to the City and the owners of said property.
- 1.2 At the time of the July 18, 2018 report, all eleven accessory structures were found to be in violation of the City of Markesan Code of Ordinances regarding Chapters 273 and 252. All eleven structures were also found to have met the criteria as set forth by Wis. Stat. s. 66.0143(1)(c) to be eligible for being razed.
- 1.3 On December 23, 2019 a follow-up inspection of the aforementioned accessory structures was performed. The purpose of said inspection was to assess the current condition of the structures and determine what, if any, actions may have been taken to bring the buildings into compliance with the City of Markesan Code of Ordinances since the last inspection.
- 1.4 The following defined terms are used to describe the condition of the components and systems reviewed:
  - Satisfactory** – Performing its intended function with no major defects noted.
  - Serviceable** – Performing its intended function, but has visible defects or is aging. Minor to moderate repairs will be required.
  - Fair** – Barely performing its intended function and has visible defects or is aging and will require moderate to major repairs in the short term.
  - Poor** – Not properly performing its intended function; at or beyond its useful life. Component requires major repair or replacement.
- 1.5 The inspection was performed by Michael E. Parrott of General Engineering Company in the company of Ms. Connie Wilsnack, trustee of the Leonard & Isabelle Wilsnack Living Trust.
- 1.6 The weather at the time of the inspection was mostly sunny with temperatures of approximately 40-50 degrees.

## **2.0 INSPECTION**

For purposes of clarity an aerial photo has been provided denoting the eleven (11) buildings inspected. This is the same photo included in the 2018 report.

### **2.1 Building #1**

2.1.1 Building #1 is a detached garage which was previously found to be in only Fair Condition.

2.1.2 No improvements were observed to have been completed since the 2018 inspection. The building as a whole has continued to deteriorate. The roof sustained the most notable deterioration with significant shingle loss. Multiple holes were observed to have developed in the roof as well.

2.1.3 The observed condition of Building #1 has been downgraded to Poor Condition.

### **2.2 Building #2**

2.2.1 The construction type of Building #2 is commonly referred to as a pole shed.

2.2.2 No improvements were observed to have been completed since the 2018 inspection. The building as a whole has continued to deteriorate.

2.2.3 Since the last inspection, structural damage to two (2) roof trusses has occurred. These trusses are located at the SE corner of the building. Damage appears to have occurred while loading large square bales of hay into the building.

2.2.4 As a result of the structural damage, the condition of Building #2 has been downgraded from Fair to Poor Condition overall.

### **2.3 Building #3**

2.3.1 Building #3 is a wooden framed building with an open lean-to. The structure is clad in wooden lap style siding, and a combination of wooden shake shingles and standing seam steel roofing.

2.3.2 No improvements were observed to have been completed since the 2018 inspection. The building as a whole has continued to deteriorate.

2.3.3 As a result of the continued deterioration Building #3 has been downgraded from Fair to Poor overall condition.

### **2.4 Building #4**

2.4.1 Building #4 has been razed and therefore no longer exists.

### **2.5 Building #5**

2.5.1 Building #5 is composed of a wooden framed roof structure positioned on concrete block walls. The wooden framed gable end walls are clad in vertical wood siding. The roof is clad in asphalt shingles.

- 2.5.2 No improvements were observed to have been completed since the 2018 inspection and the building was observed to have continued to deteriorate.
- 2.5.3 Significant shingle loss has resulted in an actively leaking roof which has consequently resulted in rotting of not only roof framing members, but it has compromised loft floor support beams. Additionally, advanced foundational issues were observed at the south end of Building #5.
- 2.5.4 The condition of Building #5 has been downgraded from Fair to Poor Condition overall. The building was found to be old, dilapidated and out repair so as to be dangerous, unsafe and unfit for human use.

## **2.6 Building #6**

- 2.6.1 Building #6 is a traditionally framed post and beam style wooden barn clad in vertical wooden siding and an asphalt shingled roof. The foundation of said structure is primarily a stone masonry type.
- 2.6.2 No improvements were observed to have been completed since the 2018 inspection and the building was observed to have continued to deteriorate.
- 2.6.3 At the time of the last inspection, cattle occupied the lowest level of the barn and as such I was unable to access that area. Upon re-inspection I was able to access the lower area and as such was able to better evaluate the structure.
- 2.6.4 In the 2018 report I called attention to a structural column which appeared to have been removed from the lower area. Upon re-inspection I was able to determine that in fact a wooden support column has been removed. I was also able to determine that this column not only supported the loft area directly above it, but it also supported a portion of the roof load. In light of the evidence, I consider the missing support column to be a significant structural deficiency which has a high potential to lead to at least a partial collapse of the building.
- 2.6.5 In addition to the structural ramifications of the removed support column, I observed other structural members to have been compromised by various means including but not limited to damage from machinery and repeated water infiltration resulting in rot.
- 2.6.6 In light of the newly observed structural deficiencies and continued deterioration of the roof and building as a whole, I have downgraded the condition of Building #6 from Fair to Poor Condition overall. Furthermore, due to the aforementioned structural deficiencies the building is to be considered to be so out repair as to be dangerous, unsafe and unfit for human use.

## **2.7 Building #7 & Building #8**

- 2.7.1 Building #7 is a wooden framed structure positioned on a concrete block masonry foundation. The building is clad in vertical wooden siding and asphalt shingles.
- 2.7.2 Building #8 is a wooden framed structure positioned on a stone and concrete block masonry foundation. The building is clad in horizontal wooden lap siding and steel standing seam roofing.

2.7.3 No improvements were observed to have been completed to either building since the inspection of 2018 and the buildings were observed to have continued to deteriorate.

2.7.4 The increased deterioration of buildings #7 and #8 combined with the fact that they are joined to the structurally compromised Building #6 has resulted in a downgrade of each building from Fair to Poor condition overall.

## **2.9 Building #9**

2.9.1 Building #9 is a wooden framed structure positioned on a cast-in-place concrete and concrete block masonry foundation. The building is clad in wooden siding and steel standing seam roofing.

2.9.2 No improvements were observed to have been completed to the building since the inspection of 2018 and the building was observed to have continued to deteriorate.

2.9.3 In addition to the general deterioration of the building as a whole, the main support beam and column assemblies for the West approximate half of Building #9 was observed to be significantly compromised. The wooden column and beam, which support both the loft and roof assemblies, were observed to be substantially rotted and to have been knocked out of position to the extent they are in danger of collapse. Should the column and beam collapse, it is likely the West half of the building will collapse.

2.9.4 Due to the newly observed structural deficiencies, Building #9 has been downgraded from Fair to Poor Condition overall. Furthermore, due to the aforementioned structural deficiencies the building is to be considered to be so out repair as to be dangerous, unsafe and unfit for human use.

## **2.10 Building #10**

2.10.1 Building #10 has been razed and therefore no longer exists.

## **2.11 Building #11**

2.11.1 Building #11 is a small metal clad, lean-to structure.

2.11.2 No improvements were observed to have been completed to the building since the 2018 inspection.

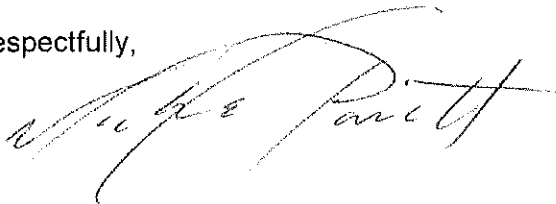
2.11.3 Holes were observed to be going under the perimeter of the building suggesting that animals are frequenting this area. Additionally, the door to the building was dilapidated leaving the building relatively unsecured.

2.11.4 I would categorize the building as being in only Fair condition.

### 3.0 SUMMARY AND CONCLUSIONS

- 3.1 After comparing the photographic evidence from the most recent inspection to that of the 2018 inspection it was observed that buildings #4 and #10 have been razed. It was also observed that none of the remaining nine building have been improved in any way, but instead the buildings were observed to currently be in a more advanced state of deterioration and disrepair.
- 3.2 Taking the above evidence into consideration combined with the July, 2018 cost analysis, it has been determined that all of the nine (9) remaining buildings continue to meet the criteria as set forth by Wis. Stat. s. 66.0143(1)(c) to be eligible for being razed.
- 3.3 In addition to meeting raze eligibility, Buildings #5, #6 and #9 have been observed to possess significant structural deficiencies. The nature of the deficiencies is such that the buildings shall be considered to be so out repair as to be dangerous, unsafe and unfit for human use.
- 3.4 As with the initial inspection, with the exception of Building #2, the buildings in question were observed to be unsecured for the most part. As such access to the buildings interiors can be managed with little effort via window and/or door openings. Additionally, per Connie Wilsnack, the home located on the property is not permanently occupied and therefore the property is largely unsupervised. In my professional opinion these factors, among others such as the contents stored within the structures, are likely to attract children and/or other persons who may be unable to appreciate the potential risks posed by the buildings and their contents. These factors make the buildings an "attractive nuisance". As such I recommend immediate measures be taken to secure the buildings.
- 3.6 The overall level of maintenance and condition of the buildings in question, both individually and as a whole, is not in keeping with the standards of the neighborhood. Therefore, it is my professional opinion that the buildings constitute a blighting factor for the adjoining property owners and/or represent an element leading to the progressive deterioration and downgrading of the neighborhood.
- 3.7 In conclusion the buildings were observed to be substandard as they do not conform to the minimum standards as established by the provisions of the City of Markesan Ordinances or by the Wisconsin Statutes or the Wisconsin Administrative Code.

Respectfully,



Michael E. Parrott  
Buildings/Inspections  
MEP/llf

## PHOTOGRAPH APPENDIX

